



**Public Administration DSC Post Graduate-First
Year Programme, Semester-I Paper Code:
HPUBC502**

**Paper Title: Principles of Organizational
Management (Major) Curriculum Details:**



Management

1.1 Meaning

1.2 Nature of Management

1.3 Function of Management

1.4 Importance of Management



Planning

2.1 Meaning

2.2 Process (Steps) of Planning

2.3 Types of Planning

2.4 Elements of Good Planning



Organization

3.1 Meaning

3.2 Nature of Organization

3.3 Significance of Organization

3.4 Types of Organization



Directing

4.1 Motivation -concept

4.2 Characteristics of Motivation

4.3 Objectives of Motivation

4.4 Theories or Module of Motivation



Controlling

5.1 Meaning

5.2 Process of Control

5.3 Technique of control

5.4 Effective Control System