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**Public Administration DSC Post Graduate-First  
Year Programme, Semester-I Paper Code:  
HPUBC502**

**Paper Title: Principles of Organizational  
Management (Major) Curriculum Details:**



# Management

1.1 Meaning

1.2 Nature of Management

1.3 Function of Management

1.4 Importance of Management



# Planning

2.1 Meaning

2.2 Process ( Steps) of Planning

2.3 Types of Planning

2.4 Elements of Good Planning



# Organization

3.1 Meaning

3.2 Nature of Organization

3.3 Significance of Organization

3.4 Types of Organization



# Directing

4.1 Motivation -concept

4.2 Characteristics of Motivation

4.3 Objectives of Motivation

4.4 Theories or Module of Motivation



# Controlling

5.1 Meaning

5.2 Process of Control

5.3 Technique of control

5.4 Effective Control System