



॥ सा विद्या या विमुक्तये ॥

# स्वामी रामानंद तीर्थ मराठवाडा विद्यापीठ, नांदेड

‘ज्ञानतीर्थ’, विष्णुपुरी, नांदेड - ४३१ ६०६ (महाराष्ट्र राज्य) भारत

SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED

‘Dnyanteerth’, Vishnupuri, Nanded - 431 606 (Maharashtra State) INDIA

Established on 17th September, 1994, Recognized By the UGC U/s 2(f) and 12(B), NAAC Re-accredited with 'B++' grade

Fax : (02462) 215572

Academic-1 (BOS) Section

website: srtmun

Phone: (02462)215542

E-mail: bos@srtmun

मानवविज्ञान विद्याशाखे अंतर्गत राष्ट्रीय शैक्षणिक धोरण २०२० च्या अनुषंगाने शैक्षणिक वर्ष २०२३-२४ पासून संलग्न महाविद्यालये व विद्यापीठ संकुलांत पदव्युत्तर पदवी प्रथम वर्ष आणि विद्यापीठ संकुले व न्यू मॉडेल डिग्री कॉलेज मध्ये पदवी प्रथमवर्ष अभ्यासक्रम लागू करण्याबाबत

## परिपत्रक

या परिपत्रकान्वये सर्व संबंधितांना कळविण्यात येते की, शासन निर्णय क्र. एनईपी २०२०/प. क्र. ०९/विशि-३/शिकाना, दिनांक २० एप्रिल २०२३ व शासन पत्र. क्र. एनईपी २०२०/प. क्र. ०९/विशि-३, दिनांक १६ जून २०२३ अन्वये सूचित केल्यानुसार राष्ट्रीय शैक्षणिक धोरण २०२०च्या अनुषंगाने दिलेल्या आराखड्या नुसार दिनांक १६ जून २०२३ रोजी संपन्न झालेल्या मा. विद्यापरिषदेच्या बैठकीत ऐनवेळचा विषय क्र. ०७/५६-२०२३ अन्वये मान्यता दिल्यानुसार प्रस्तुत विद्यापीठाच्या मानवविज्ञान विद्याशाखा अंतर्गत खालील पदव्युत्तर पदवी अभ्यासक्रम (AICTE, PCI, BCI, CoA, NCTE इ.सारख्या नियमक संस्थांची मान्यता आवश्यक असलेले अभ्यासक्रम वगळून) संलग्न महाविद्यालये, विद्यापीठ परिसर व उपपरिसर संकुलांमध्ये आणि पदवी प्रथम वर्ष अभ्यासक्रम विद्यापीठ परिसर व उपपरिसर संकुले व विद्यापीठ संचलित न्यू मॉडेल डिग्री कॉलेज, हिंगोली येथे शैक्षणिक वर्ष २०२३-२४ पासून लागू करण्यात येत आहे.

- 1) M.A. Marathi (I<sup>st</sup> Year) Affiliated Colleges
- 2) M.A. Marathi (I<sup>st</sup> Year) University Campus
- 3) M.A. English (I<sup>st</sup> Year) Affiliated Colleges
- 4) M.A. English (I<sup>st</sup> Year) University Campus
- 5) M.A. Public Administration (I<sup>st</sup> Year) Affiliated Colleges
- 6) M.A. Philosophy (I<sup>st</sup> Year) Affiliated Colleges
- 7) M.A. Psychology (I<sup>st</sup> Year) Affiliated Colleges
- 8) M.A. Geography (I<sup>st</sup> Year) Affiliated Colleges
- 9) M.A. Geography (I<sup>st</sup> Year) University Campus
- 10) M.A. Sanskrit (I<sup>st</sup> Year) Affiliated Colleges
- 11) M.A. Women Studies (I<sup>st</sup> Year) University Campus

सदरील परिपत्रक व अभ्यासक्रम प्रस्तुत विद्यापीठाच्या [www.srtmun.ac.in](http://www.srtmun.ac.in) या संकेतस्थळावर उपलब्ध आहेत. तरी सदरील बाब ही सर्व संबंधितांच्या निदर्शनास आणून द्यावी, ही विनंती.

‘ज्ञानतीर्थ’ परिसर,

विष्णुपुरी, नांदेड - ४३१ ६०६.

जा.क्र.:शै-१/एनईपी२०२०/मानवविज्ञान-अ.क्र. -/२०२३-२४/132  
दि. ०६.०७.२०२३

सहा.कुलसचिव

शैक्षणिक (१-अभ्यासमंडळ) विभाग

- प्रत : १) मा. प्राचार्य, सर्व संलग्नित महाविद्यालये, प्रस्तुत विद्यापीठ.  
२) मा. संचालक, सर्व संकुले परिसर व उपपरिसर, प्रस्तुत विद्यापीठ  
३) मा. प्राचार्य, न्यू मॉडेल डिग्री कॉलेज हिंगोली.  
४) मा. समन्वयक, कै. श्री उत्तमराव राठोड आदिवासी विकास व संशोधन केंद्र, किनवट.  
प्रत माहितीस्तव  
१) मा. कुलगुरू महोदयांचे कार्यालय, प्रस्तुत विद्यापीठ.  
२) मा. कुलसचिव, प्रस्तुत विद्यापीठ.  
३) मा. सर्व आधिष्ठाता, प्रस्तुत विद्यापीठ.  
४) सर्व प्रशासकीय विभाग प्रमुख साहाय्यक, प्रस्तुत विद्यापीठ.  
५) सिस्टीम एक्सपर्ट, शैक्षणिक विभाग, प्रस्तुत विद्यापीठ.



**Swami Ramanand Teerth**  
**Marathwada University, Nanded-431 606**



**(Structure and Syllabus of Two Year Multidisciplinary Post  
Graduate Degree Program in Humanities with Multiple Entry  
and Exit option)**

**Two Year Master Degree Programme**

**Major in DSE Public Administration  
(Affiliated College)**

**Under the faculty of Humanities**

**Effective from Academic Year -2023-2024  
(As per NEP-2020)**



**Swami Ramanand Teerth Marathwada  
University, Nanded**

**Members of the Board of Studies in the subject of  
Public Administration**

**Under the faculty of Humanities**

<b>Sr No</b>	<b>Name of the Member</b>	<b>Designation</b>	<b>Address with Mail id</b>	<b>Contact No.</b>
<b>1</b>	<b>Prof (Dr.) Shaikh Mohmmad Hanif Ismailsab</b>	<b>Chairman</b>	ShivajiMahavidyalaya, Renapur Dist. Latur <a href="mailto:mohmmad.hanif2003@gmail.com">mohmmad.hanif2003@gmail.com</a>	<b>(M)9763336787, (W)9421304663</b>
<b>2</b>	<b>Dr. Lekhane Shankar</b>	<b>Member</b>	<a href="mailto:drsklekhane69@gmail.com">drsklekhane69@gmail.com</a>	<b>9511868435</b>
<b>3</b>	<b>Dr. Somwanshi Mukta</b>	<b>Member</b>	<a href="mailto:muktags76@gmail.com">muktags76@gmail.com</a>	<b>9145451314 9420035779</b>
<b>4</b>	<b>Dr. Bhingole Balasaheb</b>	<b>Member</b>	<a href="mailto:bhingolebs@gmail.com">bhingolebs@gmail.com</a>	<b>9423537209 8668914909</b>
<b>5</b>	<b>Dr. Kahalekar Chandoba</b>	<b>Member</b>	<a href="mailto:c.m.kahalekar@gmail.com">c.m.kahalekar@gmail.com</a>	<b>9860327738</b>
<b>6</b>	<b>Dr. Kale Amol</b>	<b>Member</b>	<a href="mailto:amolkalepcn@gmail.com">amolkalepcn@gmail.com</a>	<b>9890438990</b>
<b>7</b>	<b>Dr. Katturwar Balaji</b>	<b>Member</b>	<a href="mailto:brkattruwar@gmail.com">brkattruwar@gmail.com</a>	<b>9423305870</b>
<b>8</b>	<b>Dr. Debade Sanjay</b>	<b>Member</b>	<a href="mailto:smdebde@gmail.com">smdebde@gmail.com</a>	<b>9922724292</b>



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities, Major in Public Administration DSC**

***Credit Framework of Two-Year PG Program for the Faculty of Humanities***

Year & Level	Sem.	Major Subject		RM	OJT/FP	Research Project	Credits	Total Credits
		(DSC)	(DSE)					
1	2	3	4	5	6	7	8	9
1	1	HPUBC501(4Cr) HPUBC502(4Cr) HPUBC503(4Cr)	Elective HPUBE501(4Cr)	Research Methodology HPUBRM501 (4Cr)	--	----	20	40
	2	HPUBC551(4Cr) HPUBC552(4Cr) HPUBC553(4Cr)	Elective HPUBE551(4Cr)	---	Field Project HPUBFP551 (4Cr)	--	20	
Exitoption:PGDiploma(afterthreeyearDegree)								
2	3	HPUBC601(4Cr) HPUBC602(4Cr) HPUBC603(4Cr)	Elective HPUBE601(4Cr)	--		Research Project (Field Survey) HPUBRP601 (4 Cr)	20	40
	4	HPUBC651(4Cr) HPUBC652(4Cr) HPUBC653(2Cr)	Elective HPUBE651(4Cr)	---		Research Project HPUBRP651 (6 Cr)	20	
Total Credits		46	16	04	04	10	80	



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration DSC**

**Post Graduate-First Year Programme of Semester-I (Level 6)**

**Teaching Scheme**

	CourseCode	CourseName	CreditsAssigned			TeachingScheme (Hrs./week)		Total
			Theory	Practical	Total	Theory	Practical	
<b>Major</b>	HPUBC501	Basic Introduction to Public Administration	04	--	<b>04</b>	04	----	04
	HPUBC502	Principles of Organizational Management	04	---	<b>04</b>	04	----	04
	HPUBC503	Social welfare Administration in India	04	--	<b>04</b>	04	---	04
<b>Major-Electives</b>	HPUBE501	Economic Administration	04	--	<b>04</b>	04	---	04
<b>Research Methodology</b>	HPUBRM501		04	----	<b>04</b>	04	-----	04
<b>Total Credits</b>			<b>20</b>	<b>--</b>	<b>20</b>	<b>20</b>	<b>---</b>	<b>20</b>



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration DSC**

**Post Graduate-First Year Programme, Semester-II (Level6)**  
**Teaching Scheme**

	CourseCode	CourseName	CreditsAssigned			TeachingScheme (Hrs./week)		
			Theory	Practical	Total	Theory	Practical	
<b>Major</b>	HPUBC551	International Administration	04	--	<b>04</b>	04	----	04
	HPUBC552	E-Administration & Good Governance	04	---	<b>04</b>	04	----	04
	HPUBC553	Disaster Administration	04	--	<b>04</b>	04	---	04
<b>Major - Electives</b>	HPUBE551	New Trends in Public Administration	04	--	<b>04</b>	04	---	04
<b>Field Project</b>	HPUBFP551		04	----	<b>04</b>	04	-----	04
<b>TotalCredits</b>			<b>22</b>	<b>--</b>	<b>22</b>	<b>22</b>	<b>---</b>	<b>22</b>

**Note:** BOS will suggest structure/nature of FP



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration DSC**

**Post Graduate First Year Programme, Semester-I (Level 6)**  
**Examination Scheme**

**[20% Continuous Assessment (CA) and 80% End Semester Examination (ESE)]**

(For illustration we have considered a paper of 02 credits, 50marks, needs to be modified depending on credits of individual paper)

Subject	Course Code	Course Name	Theory					Total Col.(7+8)
			Continuous Assessment(CA)				ESE	
			Test I	Test II	Assignment	Avg of T1+T2+Assi. /3	Total	
01	02	03	04	05	06	07	08	09
Major	HPUBC501	Basic Introduction to Public Administration	20	20	20	20	80	100
	HPUBC502	Principles of Organizational Management	20	20	20	20	80	100
	HPUBC503	Social welfare Administration in India	20	20	20	20	80	100
Major-Electives	HPUBM501	Economic Administration	20	20	20	20	80	100
Research Methodology	HPUBRM501		20	20	20	20	80	100



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration DSC**

**Post Graduate First Year Programme, Semester II (Level6)**  
**Examination Scheme**

**[20% Continuous Assessment (CA) and 80% End Semester Examination (ESE)]**

(For illustration we have considered a paper of 02 credits, 50marks, needs to be modified depending on credits of individual paper)

Subject	Course Code	Course Name	Theory					Total Col.(7+8)
			Continuous Assessment(CA)				ESE	
			Test I	Test II	Assignment	Avg of T1+T2+Assi. /3	Total	
01	02	03	04	05	06	07	08	09
Major	HPUBC551	International Administration	20	20	20	20	80	100
	HPUBC552	E-Administration & Good Governance	20	20	20	20	80	100
	HPUBC553	Disaster Administration	20	20	20	20	80	100
Major-Electives	HPUBM551	New Trends in Public Administration	20	20	20	20	80	100
Field Project	HPUBFP551		20	20	20	20	80	100





**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration DSC**

**Post Graduate-First Year Programme, Semester-I**

**Paper Code: HPUBC501**

**Paper Title: Basic Introduction to Public Administration (Major)**

**Curriculum Details**

**Course objectives:**

1. Students introduce the basic knowledge of the subject.
2. To give the information of development of public Administration.
3. To give the information about Approaches and theories.
4. To understand the new concept of Public Administration in modern era.

**Course outcomes:**

1. Students will understand the basic of knowledge of the subject.
2. Students will understand origin and development of the public Administration as a subject.
3. The theoretical perspectives will develop in the subject.
4. Students will familiarize with the current trends in public administration.



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration DSC**

**Post Graduate-First Year Programme, Semester-I**

**Paper Code: HPUBC501**

**Paper Title: Basic Introduction to Public Administration (Major)**

**Curriculum Details (for 4 Credits)**

<b>Module No.</b>	<b>Unit No.</b>	<b>Name of Topic</b>	<b>Hrs. Required to cover the contents 1Hrs. =60M.</b>
<b>1.0</b>		<b>Public Administration</b>	12
	1.1	Meaning	
	1.2	Nature	
	1.3	Scope	
	1.4	Importance	
<b>2.0</b>		<b>Evaluation of Public Administration</b>	12
	2.1	As a process	
	2.2	As a Discipline	
	2.3	Current status as a Discipline in India	
	2.4	Impact of New Economic policy on Public Administration	
<b>3.0</b>		<b>Theories and Approaches</b>	12
	3.1	Classical Theory	
	3.2	Human relation theory	
	3.3	Behavioral theory	
	3.4	Structural and Functional theory	
<b>4.0</b>		<b>New Concept in Public Administration</b>	12
	4.1	Public Private partnership	
	4.2	Good. Governance	
	4.3	New public Management	
	4.4	Civil society	
<b>5.0</b>		<b>New trends in modern public Administration</b>	12
	5.1	E-Administration	
	5.2	Citizen charter	
	5.3	Right to information act	
	5.4	ICT and Public Administration	
<b>Total</b>			<b>60</b>

## Text books

1. काने अ.वि. (२००१) लोकप्रशासन (प्रथम आवृत्ती), विद्या प्रकाशन , नागपूर
2. के.सागर (१९९९) लोकप्रशासन (प्रथम आवृत्ती) के.सागर प्रकाशन ,पुणे
3. पाटील बीबी (२००२) लोकप्रशासन (प्रथम आवृत्ती) फडके प्रकाशन , कोल्हापूर
4. भोगले शांताराम (१९८९) लोकप्रशासन सिध्दांत वकार्य पद्धती (प्रथम आवृत्ती) औरंगाबाद कैलास पब्लिकेशन
5. बोरा पारस व शिरसाठ श्याम, (२०१३) लोकप्रशासन शास्त्र (प्रथम आवृत्ती) विद्या बुक पब्लिकेशन्स, औरंगाबाद.
6. पोहेकर प्रिती, (२००८), लोकप्रशासनाची मुलतत्वे (प्रथम आवृत्ती) अरुणा प्रकाशन, लातूर.
7. खुमसे स्मिता व ऊर्मीला रेड्डी (२०११) लोकप्रशासनाची मुलतत्वे, (प्रथम आवृत्ती)  
अरुणा प्रकाशन, लातूर
8. भुताळे पी.व्ही.व वडवळे बी, (२००७) लोकप्रशासन (प्रथम आवृत्ती) नांदेड, सह्याद्री प्रकाशन

## References

1. Awasthi and Maheshwari (1986) public Administration, (first edition), Premier Press, Agra
2. Awasthi and Maheshwari (2007) Public Administration, Laxmi Narayan Agrawal, Agra
3. Tyagi A.R. Public Administration (First Edition), Atmaram and Sons Publication, New Delhi
4. Bhattacharya Mohit New Horizon of Public Administration (first edition), Jawaher Publication, New Delhi
7. फडियाबीएल (2001) लोकप्रशासन (प्रथम आवृत्ती), साहित्य भवनपब्लिकेशन, नवी दिल्ली
8. फडिया बी एल (2001) उच्चतरलोकप्रशासन (प्रथम आवृत्ती) साहित्य भवन प्रकाशन, आगरा,
9. कटारिया सुरेंद्र (२००२) लोकप्रशासन (प्रथम आवृत्ती), नेशनल पब्लिकेशन हाउस, नई दिल्ली.
10. एम. लक्ष्मीकांत ( 2006) लोकप्रशासन ( प्रथम आवृत्ती), नई दिल्ली. टाटा मॅकग्राहील



**Swami Ramanand Teerth Marathwada University, Nanded**

**Faculty of Humanities Major in Public Administration DSC**

**Post Graduate-First Year Programme, Semester-I**

**Paper Code: HPUBC502**

**Paper Title: Principles of Organizational Management (Major)**

**Curriculum Details**

**Course objectives**

1. To provide detailed knowledge about effective management of Organization.
2. To gain skills in various principles of Organizational management.
3. To make students know about functions of Organizational management.

**Course outcomes:**

1. It provides support to students to start their new startups business.
2. It helps managers can allocate and use business resources properly with effective planning.
3. It helps the management staff to achieve organizational goals.
4. It provides a path for future goals of Organization



# Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities Major in Public Administration DSC

Post Graduate-First Year Programme, Semester-I

Paper Code: HPUBC502

Paper Title: Principles of Organizational Management (Major)

Curriculum Details: (for 4 Credits)

Module No.	Unit No.	Name of Topic	Hrs. Required to cover the contents 1Hrs.=60M.
1.0		<b>Management</b>	
	1.1	Meaning	12
	1.2	Nature of Management	
	1.3	Function of Management	
	1.4	Importance of Management	
2.0		<b>Planning</b>	
	2.1	Meaning	12
	2.2	Process ( Steps) of Planning	
	2.3	Types of Planning	
	2.4	Elements of Good Planning	
3.0		<b>Organization</b>	
	3.1	Meaning	12
	3.2	Nature of Organization	
	3.3	Significance of Organization	
	3.4	Types of Organization	
4.0		<b>Directing</b>	
	4.1	Motivation -concept	12
	4.2	Characteristics of Motivation	
	4.3	Objectives of Motivation	
	4.4	Theories or Module of Motivation	
5.0		<b>Controlling</b>	
	5.1	Meaning	12
	5.2	Process of Control	
	5.3	Technique of control	
	5.4	Effective Control System	
<b>Total</b>			<b>60</b>

## **Text books**

1. डॉ.एम.के.गावंडे, संघटनात्मक वर्तन, अथर्व पब्लिकेशन्स
2. व्यवस्थापनाची मुलतत्वे, शरू रांगणेकर, रांगणेकर असोसिएट्स, मुंबई
3. डॉ.सुधीर बोधनकर, डॉ.मेघा कानेटकर, संघटनात्मक वर्तणूक, श्री साईनाथ प्रकाशन, नागपूर
4. प्रा. डॉ. महेश कुलकर्णी, प्रा. डॉ. प्रमोद बियाणी, डॉ. सुनील जोशी, संघटनात्मक कौशल्य विकास, निराली प्रकाशन
5. डॉ. शैलजा भंगाळे, प्रा. कुंदा बाविस्कर, वर्ग संघटन आणि व्यवस्थापन, प्रशांत पब्लिकेशन्स

## **References:**

1. Hannaway, J. (1989). Managers Managing: The Workings of an Administrative System. New York: Oxford University Press
  2. Mintzberg, H. (1973). The Nature of Managerial Work, New York: Harper & Row.
  3. James R. Rest. 1986. Moral development: Advances in research and theory, Praeger Publishers.
  4. Mintzberg, H. (2009), Managing San Francisco, Berrett-Koehler Publishers.
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# **Swami Ramanand Teerth Marathwada University, Nanded**

**Faculty of Humanities Major in Public Administration DSC**

**Post Graduate-First Year Programme, Semester-I**

**Paper Code: HPUBC503**

**Paper Title: Social welfare Administration in India (Major)**

## **Curriculum Details**

### **Course objectives:**

1. Students will understand the basic concepts and nature of social welfare Administration.
2. Students will understand the nature, role and importance of social welfare Administration.
3. Students will prepare for working in social sector.
4. Students will familiarize with the nature and scope of welfare Administration in India.
5. Students will understand various sectors of social welfare.

### **Course outcomes:**

1. In depth understanding of nature, scope of social welfare Administration.
2. Students will sensitize with social welfare activities.
3. Students will prepare themselves to gate participation in administration work related to social welfare.



# Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities Major in Public Administration DSC

Post Graduate-First Year Programme, Semester-I

Paper Code: HPUBC503

Paper Title: Social welfare Administration in India (Major)

Curriculum Details: (for 4 Credits)

Module No.	Unit No.	Name of Topic	Hrs. Required to cover the contents 1Hrs.=60M.
1.0		<b>Social welfare</b>	12
	1.1	Meaning	
	1.2	Nature	
	1.3	Scope	
	1.4	Importance	
2.0		<b>Welfare state in India</b>	12
	2.1	Meaning of welfare state	
	2.2	Nature of welfare state	
	2.3	Scope of welfare state	
	2.4	Nature of India's welfare state	
3.0		<b>Organizational structure of welfare Administration</b>	12
	3.1	Ministry of Social Justice and Empowerment	
	3.2	Central Social welfare Board	
	3.3	State Social welfare Board	
	3.4	Role of NGO and Voluntary Organization in Social welfare	
4.0		<b>Major sector of welfare</b>	12
	4.1	Health	
	4.2	Education	
	4.3	Agriculture	
	4.4	Unemployment	
5.0		<b>Types of welfare</b>	12
	5.1	Women welfare	
	5.2	Child welfare	
	5.3	Youth welfare	
	5.4	Physical handicap welfare	
<b>Total</b>			<b>60</b>



## Text books

1. लक्ष्मण कोत्तापल्ले (२०१४) भारतातील सामाजिक कल्याण प्रशासन वसमाज कार्य (दुसरी आवृत्ती), विद्या बुक पब्लिकेशन्स, औरंगाबाद
2. लक्ष्मण कोत्तापल्ले (२००९) भारतातील सामाजिक कल्याण प्रशासन (प्रथम आवृत्ती) विद्या बुक पब्लिकेशन्स, औरंगाबाद
3. आर.डी.सचदेव अनु. फडके व राऊळ (२०१०) समाज कल्याण वसमाज कल्याण प्रशासन (प्रथम आवृत्ती), के.सागर प्रकाशन, पुणे
4. अमोल घोटके (२०१३) भारतातील मानवसंसाधन विकास (प्रथम आवृत्ती), युनिक ऍकॅडमी व पब्लिकेशन्स, पुणे

## References

1. Sachdev D.R. (1992) Social welfare Administration in india (First Edition), Kitab Mahal, New Delhi
2. Patti Rino, J.(1983) Social welfare Administration: Managing Social Programmes in a Development Context (First Edition), Prentice Hall, New Delhi
3. Patti Rino, J.(2000) The Handbook of Social welfare Management, Sage, New Delhi
4. Dr. D. Paul, Choudhary (1979) Social welfare Administration, Atmaram and Sons, New Delhi
5. कटारियासुरेंद्र (२०१०) सामाजिक प्रशासन (पांचवा संस्करण), RBSA पब्लिकेशन, जयपूर
6. सचदेव आर.डी. (2003) भारत में समाज कल्याण प्रशासन (प्रथम संस्करण), किताब महल, इलाहाबाद
7. मिश्र दयाकृष्ण (1994) सामाजिक प्रशासन, (प्रथम संस्करण), कालेज डेपो, जयपूर



# **Swami Ramanand Teerth Marathwada University, Nanded**

**Faculty of Humanities Major in Public Administration DSE**

**Post Graduate-First Year Programme, Semester-I**

**Paper Code: HPUBE501**

**Paper Title: Economic Administration (Major -Electives)**

## **Curriculum Details**

### **Course objectives:**

1. To provide basic concepts related to economic development and economic growth.
2. To gain knowledge in Economic reforms, policies, regulation and Acts.
3. To give clarity on various aspects of Indian Economy like new industrial policy, LPG model, etc.

### **Course outcomes:**

1. Students can learn the Indian Economy concepts which help for preparing UPSC, MPSC and other competitive exams.
2. Its help Manager and executives of Organization for implementation of policies
3. It helps all the sector of people in the society to know update s about amendment in Acts, policies, rules and regulations in Indian Economy.



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration DSE**

**Post Graduate-First Year Programme, Semester-I**

**Paper Code: HPUBE501**

**Paper Title: Economic Administration (Major -Electives)**

**Curriculum Details (for 4 Credits)**

<b>Module No.</b>	<b>Unit No.</b>	<b>Name of Topic</b>	<b>Hrs. Required to cover the contents 1Hrs.=60M.</b>
<b>1.0</b>		<b>Economic Administration</b>	
	<b>1.1</b>	Meaning	<b>12</b>
	<b>1.2</b>	Nature	
	<b>1.3</b>	Scope	
	<b>1.4</b>	Importance	
<b>2.0</b>		<b>Constitutional Provisions for Economic Administration</b>	
	<b>2.1</b>	Constitutional Economic importance	<b>12</b>
	<b>2.2</b>	Economic aspects of constitutional Fundamental rights	
	<b>2.3</b>	Directive principles of constitutional Economic provisions	
	<b>2.4</b>	Reality of implementation of State Directive principles	
<b>3.0</b>		<b>Economic policy in India since independence</b>	
	<b>3.1</b>	Concept of Mixed Economy	<b>12</b>
	<b>3.2</b>	Industrial policy Resolution -1948	
	<b>3.3</b>	Industrial policy Resolution -1956	
	<b>3.4</b>	Industrial policy Resolution -1991	
<b>4.0</b>		<b>Public Enterprises</b>	
	<b>4.1</b>	Meaning	<b>12</b>
	<b>4.2</b>	Features	
	<b>4.3</b>	Growth of Public Enterprises in India	
	<b>4.4</b>	Problems before Public Enterprises	
<b>5.0</b>		<b>New Economic Policy</b>	
	<b>5.1</b>	Liberalization	<b>12</b>
	<b>5.2</b>	Privatization	
	<b>5.3</b>	Globalization	
	<b>5.4</b>	Disinvestment	
<b>Total</b>			<b>60</b>

## **Text books**

1. देसाई व भालेराव, (१९९८), भारतीय अर्थव्यवस्था (प्रथम आवृत्ति), निराली प्रकाशन, पुणे
2. साळूंखे आर. एस. व काकडे, भारतीय अर्थव्यवस्था ( प्रथम आवृत्ति) , विद्या प्रकाशन, औरंगाबाद

## **References**

1. Ruddar Datta & K. Sundaram, Indian Economy, S. Chand & Company, New Delhi
2. R.S. Davar, Structural changes in India's Economy, ( first edition), Guru Nanak Dev University Press, Amratsar
3. A. K. Jain (1989) Economic Planning in India (first edition), Aashish Publication, New Delhi
4. M. J. Thavraj, Financial Administration of India (First Edition), Sultan Chand & Sons, New Delhi
5. Anupama Mahajan & Sanjeev Mahajan, Financial Administration in India (First edition), P. H. I. Learning Private limited, New Delhi
6. माथूर बी एल. , आर्थिक निती एवं प्रशासन ( प्रथम संस्करण), RBSA पब्लिकेशन, जयपूर

## **Guidelines for Course Assessment:**

### **A. Continuous Assessment (CA) (20% of the Maximum Marks):**

This will form 20% of the Maximum Marks and will be carried out throughout the semester. It may be done by conducting **Two Tests and one Assignment**. Average of marks scored in these two tests and one assignment of a theory paper will make CA.

### **B. End Semester Assessment (80% of the Maximum Marks):**

- 1. ESE Question paper will consists of 6 questions (each of 20 marks)**
- 2. There will be 4-5 sub questions in Question No.1**
- 3. Question No.1 will be compulsory and shall be based on entire syllabus.**
- 2. Students are required to solve a total of 4 Questions.**
- 4. Students need to solve ANY THREE of the remaining Five Question (Q.2 to Q.6) and shall be based on entire syllabus.**

### **Assessment of Term Work / Tutorial/ Field Works:**

At least 08 test / assignments covering entire syllabus must be given during the 'class wise tutorial'. The assignments should be students' centric and attempts be made to make assignments more meaningful, interesting and innovative.

Term work assessment must be based on overall performance of the student with every assignments graded time to time. The grades be converted to marks as per credit and grading system' manual and should be added and averaged.

**Note:** Number of lectures required to cover syllabus of a course depend on number of credit assigned to it. For example, for a two credit course, 30 lectures each of one hour duration are assigned, while that for a three credit course 45 lectures.

**SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED**

**Public Administration**

**M. A. I Year Semester - I**

**End Semester Examination**

**Question Paper Pattern**

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**Time: Three Hours**

**Total Marks: 80**

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**Note:-**

**I) Question No.1 (One) is compulsory.**

**II) Solve Any Three of the remaining Five Questions. (Q.2 to Q.6)**

<b>Q.No.1</b>	<b>Write any two questions of the following.</b>	<b>20 marks</b>
	<b>A) Sub question (10 Mark)</b>	
	<b>B) Sub question (10 Mark)</b>	
	<b>C) Sub question (10 Mark)</b>	
	<b>D) Sub question (10 Mark)</b>	
<b>Q.No.2</b>	<b>Descriptive Questions</b>	<b>20 marks</b>
<b>Q.No.3</b>	<b>Descriptive Questions</b>	<b>20 marks</b>
<b>Q.No.4</b>	<b>Descriptive Questions</b>	<b>20 marks</b>
<b>Q.No.5</b>	<b>Descriptive Questions</b>	<b>20 marks</b>
<b>Q.No.6</b>	<b>Descriptive Questions</b>	<b>20 marks</b>



# **Swami Ramanand Teerth Marathwada University, Nanded**

**Faculty of Humanities Major in Public Administration DSC**

**Post Graduate-First Year Programme, Semester-II**

**Paper Code: HPUBC551**

**Paper Title: International Administration (Major)**

## **Curriculum Details**

### **Course pre-requisite:**

International Administration is playing important role in social and economic development of the world. The course will throw light on details of the formation and working of The United Nations (U.N.O.) and Administration.

### **Course objectives:**

- 1) The Course Introduce and Provides Knowledge of International Administration.
- 2) To Understand the Historical background of United Nations& other International Organizations.
- 3) To introduce the Powers and Functions of United Nations.
- 4) To understand the role of Security Council in International Administration.

### **Course outcomes:**

1. It will provide knowledge of International Administration.
2. Understand the role of Security Council as the main instrument of United Nations to achieve its goals.
3. It will introduce them about the functioning of the U.N.O. in International Administration.



# Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities Major in Public Administration DSC

Post Graduate-First Year Programme, Semester-II

Paper Code: HPUBC551

Paper Title: International Administration (Major)

Curriculum Details: (for 4 Credits)

Module No.	Unit No.	Name of Topic	Hrs. Required to cover the contents 1Hrs.=60M.
<b>1.0</b>		<b>International Administration –</b>	
	1.1	Meaning	12
	1.2	Definition & Nature	
	1.3	Scope	
	1.4	Significance	
<b>2.0</b>		<b>United Nations Organization – (UNO)</b>	
	2.1	Background of Second World War	12
	2.2	Formation of UNO	
	2.3	Structure	
	2.4	Objectives	
<b>3.0</b>		<b>UNO Secretariat</b>	
	3.1	Structure	12
	3.2	Secretary General	
	3.3	Selection of Secretary General	
	3.4	Powers and Functions of Secretariat	
<b>4.0</b>		<b>International Civil Services</b>	
	4.1	Meaning	12
	4.2	Features	
	4.3	Functions	
	4.4	Problems	
<b>5.0</b>		<b>Specialized Agencies of International Administration</b>	
	5.1	World Bank	12
	5.2	World Health Organization	
	5.3	UNESCO	
	5.4	International Labour Organization	
<b>Total</b>			<b>60</b>



### **Text books:**

- 1) Walter Sharp, 1997 The U.N. Social and Economic Council, Colombia Uni. Press
- 2.) Jain U.C., 2009 Foreign Policy in India, Pointwer Publication Jaipur
- 3.) डॉ.देवळानकर शैलेन्द्र, 2004, समकालीन जागतिक राजकारण, औरंगाबाद,विद्याप्रकाशन

### **References:**

1. Premlata Sharma , 2000, Indies Foreign Policy, New Delhi ,Common Wealth
2. C. Raja Mohan ,2010, New Foreign Policy New Delhi , .Penguin Books Publication
3. डॉ. देवळानकर शैलेन्द्र, 2004, आंतरराष्ट्रीय संबंध,औरंगाबाद, विद्याप्रकाशन
4. डॉ.एकंबेकर पंचशील & डॉ.कतुरवार बी.आर. ,आंतरराष्ट्रीय प्रशासन, ओमसाई प्रकाशन, देगलूर



# **Swami Ramanand Teerth Marathwada University, Nanded**

**Faculty of Humanities Major in Public Administration DSC**

**Post Graduate-First Year Programme, Semester-II**

**Paper Code: HPUBC552**

**Paper Title: E-Administration & Good Governance (Major)**

## **Curriculum Details**

### **Course pre-requisite:**

Public Administration is one of the youngest branches of Faculty of Humanities. With the expansion of the activities of modern state, public administration has assumed great significance in modern society. In the present era, E-Administration & Good Governance is the important elements of administration in India. In this paper focus on providing knowledge of E-Administration & Good Governance for the P.G. Students.

### **Course objectives:**

1. The Course would introduce and Provide Knowledge of E-Administration and Good Governance to the students.
2. To familiarize the students with the concept of E-Administration and Good Governance.
3. It will acquaint the students the way ICT (Information and Communication technology) would be applied on Administration.
4. It would help the students understand the need & significance of e-devices/I.C.T. in Public Administration

### **Course Outcomes:**

1. The course will help to the students learn about the basic elements of E-Administration and Good Governance.
2. It will provide knowledge of various E-devices in E- Public Administration.
3. Awareness of the basic E- administrative system as well as various issues in E-administration and Good Governance.



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration DSC**

**Post Graduate-First Year Programme, Semester-II**

**Paper Code: HPUBC552**

**Paper Title: E-Administration & Good Governance (Major)**

**Curriculum Details: (for 4 Credits)**

<b>Module No.</b>	<b>Unit No.</b>	<b>Name of Topic</b>	<b>Hrs. Required to cover the contents 1Hrs =60M.</b>
<b>1.0</b>		<b>E-Administration</b>	12
	1.1	Meaning	
	1.2	Nature	
	1.3	Scope	
	1.4	Significance	
<b>2.0</b>		<b>Good Governance</b>	12
	2.1	Meaning	
	2.2	Nature	
	2.3	Scope	
	2.4	Significance	
<b>3.0</b>		<b>Good Governance</b>	12
	3.1	Ancient Discourse	
	3.2	Kautilyas views on Good Governance;	
	3.3	Plato views on Good Governance;	
	3.4	Aristotle views on Good Governance;	
<b>4.0</b>		<b>Various Concepts of Good Governance</b>	12
	4.1	State, Market and Civil Society,	
	4.2	Public Choice Theory	
	4.3	Work Culture & Administrative ethics	
	4.4	Public Value Theory	
<b>5.0</b>		<b>Citizen and Governance</b>	12
	5.1	Civil Society – Role and Limitations	
	5.2	Citizen Participation	
	5.3	Right to Information – RTI Act	
	5.4	National Information Commission	
<b>Total</b>			<b>60</b>

**Text books:**

- 1) फडिया एवं फडिया, २००१, उच्चतर लोकप्रशासन, साहित्यभवन प्रकाशन, आग्रा
- 2) दुबे अशोक कुमार, २०११, २१ वी शताब्दी में लोकप्रशासन, टाटा मॅकग्राहिल पब्लिशिंग कंपनी, नवी दिल्ली.
- 3) डॉ.बी.एल.फाडीया, 2004, लोकप्रशासन, सहित्यभवन पब्लिकेशन, आग्रा

**References**

- 1) बोरा पारस व शिरशाट श्याम, 2013, लोकप्रशासन शास्त्रे, विद्याप्रकाशन, औरंगाबाद
- 2) एम. लक्ष्मीकांत, 2006, लोकप्रशासन, टाटामॅकग्राहीलपब्लिशिंग कंपनी, नवी दिल्ली
- 3) डॉ.सुरेंद्र कटारिया, 2011, लोकप्रशासन, नॅशनल पब्लिकेशन हाऊस, नई दिल्ली



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration DSC**

**Post Graduate-First Year Programme, Semester-II**

**Paper Code: HPUBC553**

**Paper Title: Disaster Administration (Major)**

**Course pre-requisite:**

Disaster Administration is very significant to survive in the case of a natural or a manmade disaster and can be defined as the organization and management of resources and responsibilities for dealing with all humanitarian aspects of emergencies in particular preparedness response and recovery. In the last three years the branch of Disaster Administration has attained unique importance due to the Covid -19 disaster.

**Course objectives:**

- 1) To familiarize the students with basic Knowledge of Disaster Administration.
- 2) To understand the role of various factors in Disaster Administration.
- 3) To Understand the Disaster Management Act 200

**Course outcomes:**

- 1) The Content of the course will enable the students to prepare themselves for various disasters.
- 2) The students will learn and try to understand the functioning of Indian Disaster Administrative System.
- 3) Due to the course the students will be understand the Role of N.G.O.es & Media in Nation development Disaster Administration.



# **Swami Ramanand Teerth Marathwada University, Nanded**

**Faculty of Humanities Major in Public Administration DSC**

**Post Graduate-First Year Programme, Semester-II**

**Paper Code: HPUBC553**

**Paper Title: Disaster Administration (Major)**

**Curriculum Details: (for 4 Credits)**

<b>Module No.</b>	<b>Unit No.</b>	<b>Name of Topic</b>	<b>Hrs. Required to cover the contents 1Hrs.=60M.</b>
<b>1.0</b>		<b>Disaster Administration</b>	12
	1.1	Meaning	
	1.2	Nature	
	1.3	Classification of Disaster	
	1.4	Significance	
<b>2.0</b>		<b>Disaster Management Act 2005</b>	12
	2.1	Background of Disaster Management Act	
	2.2	Provisions of Disaster Management Act.	
	2.3	Importance of Disaster Management Act.	
	2.4	Challenges	
<b>3.0</b>		<b>Role of Various Administrative Officers in Disaster Administration</b>	12
	3.1	Collector	
	3.2	Tahsildar	
	3.3	Superintendent of Police (S.P)	
	3.4	Police Inspector (P.I.)	
<b>4.0</b>		<b>Role of Various Factors in Disaster Administration</b>	12
	4.1	Citizens	
	4.2	Local N.G.O	
	4.3	Social Media	
	4.4	N.C.C.& N.S.S.	
<b>5.0</b>		<b>Problems Before Disaster Administration</b>	12
	5.1	Fake New Disasters	
	5.2	Lack of Disaster literacy	
	5.3	Corruption	
	5.4	Lack of Work Culture	
<b>Total</b>			<b>60</b>

## **Text books**

- 1) फडिया एवं फडिया, २००१, उच्चतर, साहित्यभवन प्रकाशन, आग्रा
- 2) डॉ.बी.एल.फाडीया, 2004, लोकप्रशासन, सहित्यभवन पब्लिकेशन, आग्रा
- 3) डॉ. प्रीती पोहेकर, 2009, लोकप्रशासनातील नवप्रवाह, अरुणा प्रकाशन लातूर

## **References**

- 1) डॉ. शिंदे प्रकाश व डॉ. शेख मोहमद हनिफ, आपत्ती व्यवस्थापन व अशासकीय संघटनांचे व्यवस्थापन, अरुणा प्रकाशन, लातूर
- 2) डॉ. रेड्डी उर्मिला, लोकप्रशासनातील कौशल्य विकास कार्यक्रम, अरुणा प्रकाशन, लातूर
- 3) डॉ. प्रीती पोहेकर, भारताचे आपत्ती व्यवस्थापन व प्रशासन, सेजभाषा प्रकाशन, नवी दिल्ली
- 4) डॉ. संजय भालेराव, 2020 माहितीचा अधिकार: दुसऱ्या स्वातंत्र्याचा जाहीरनामा, विद्या पब्लिशर्स, औरंगाबाद



# **Swami Ramanand Teerth Marathwada University, Nanded**

**Faculty of Humanities Major in Public Administration DSE**

**Post Graduate-First Year Programme, Semester-II**

**Paper Code: HPUBE551**

**Paper Title: New Trends in Public Administration (Major-Electives)**

**Curriculum Details: (for 4 Credits)**

## **Course pre-requisite:**

The Role of Public Administration is very important in development of India. . With the expansion of the Government activities of modern state, public administration has assumed great significance in modern society. The impact of Information Technology has given to many new trends which have all branches in public administration. The main thing is to impart knowledge of new trends in public administration.

## **Course objectives:**

- 1) To understand the emerging and new trends in public administration.
- 2) To Know the Importance of Information & Communication Technology in Public Administration.
- 3) To introduce and provide the basic knowledge of New Trends in Public Administration.

## **Course outcomes:**

- 1) It will make the students aware of the various trends in Public Administration.
- 2) Awareness of the basic governing system and New Public Administration.
- 3) To make students aware of the importance of Lokpal, Lok Ayukta, Directorate of Enforcement, Central Vigilance Commission in eradication of corruption.





# Swami Ramanand Teerth Marathwada University, Nanded

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Curriculum Details: (for 4 Credits)

Module No.	Unit No.	Name of Topic	Hrs. Required to cover the contents 1Hrs.=60M.
<b>1.0</b>		<b>New Public Administration</b>	<b>12</b>
	1.1	Meaning	
	1.2	Background of New Public Administration	
	1.3	Elements of New Public Administration	
	1.4	Significance	
<b>2.0</b>		<b>New Public Management</b>	
	2.1	Background of New Public Management	<b>12</b>
	2.2	Meaning of New Public Management	
	2.3	Elements of New Public Management	
	2.4	Principles of New Public Management	
<b>3.0</b>		<b>Citizen Grievance Redressal Mechanism</b>	<b>12</b>
	3.1	Lokpal	
	3.2	Lok Ayukta	
	3.3	Directorate of Enforcement	
	3.4	Central Vigilance Commission	
<b>4.0</b>		<b>Ethics and Public Accountability in Administration</b>	<b>12</b>
	4.1	Constitutional Values	
	4.2	Anonymity	
	4.3	Neutrality	
	4.4	Service Conditions	
<b>5.0</b>		<b>Administrative Reforms in Indian Administration</b>	<b>12</b>
	5.1	Meaning & Need	
	5.2	Objectives	
	5.3	First Administrative Reforms Commission	
	5.4	Second Administrative Reforms Commissions	
<b>Total</b>			<b>60</b>

## **Text books**

- 1) फडिया एवं फडिया, २००१, उच्चतर लोकप्रशासन, साहित्यभवन प्रकाशन, आग्रा
- 2) डॉ.बी.एल.फाडीया, 2004, लोकप्रशासन, सहित्यभवन पब्लिकेशन, आग्रा.
- 3) डॉ. प्रीती पोहेकर, 2009, लोकप्रशासनातील नवप्रवाह, अरुणा प्रकाशन, लातूर
- 4) डॉ. पंचशील एकंबेकर, डॉ.तरोडे विजय, डॉ.दिपक वाघमारे, 2011 लोकप्रशासनातील नवप्रवाह, ओमसाई प्रकाशन, नायगाव
- 5) डॉ. रेड्डीउर्मिला, 2019 ई-प्रशासन, औरंगाबाद विद्याबुक पब्लिकेशन

## **References**

1. Y. Parthasaradhi & Other, E-Governance and Indian Society, Kanishka Publishers, New Delhi.
2. B.M. Chitlangi, Recent Trends in Public Administration, RBSA Publishers, Jaipur
- 3) Reddy Urmila. 2012 E governance in India, L.A.P. Publication, Germany
- 4) Reddy Urmila. 2014, Digital India L.A.P. Publication, Germany
- 5) Jitendra Wasnik, 2020, Public Administration in India, Blue Rose Publishers, New Delhi

## **Guidelines for Course Assessment:**

### **A. Continuous Assessment (CA) (20% of the Maximum Marks):**

This will form 20% of the Maximum Marks and will be carried out throughout the semester. It may be done by conducting **Two Tests and one Assignment**. Average of marks scored in these two tests and one assignment of a theory paper will make CA .

### **B. End Semester Assessment (80% of the Maximum Marks):**

1. ESE Question paper will consist of 6 questions (each of 20 marks)
2. There will be 4-5 sub questions in Question No.1
3. Question No.1 will be compulsory and shall be based on entire syllabus.
4. Students are required to solve a total of 4 Questions.
5. Students need to solve ANY THREE of the remaining Five Question (Q.2 to Q.6) and shall be based on entire syllabus.

### **Assessment of Term Work / Tutorial/ Field Works:**

At least 08 test / assignments covering entire syllabus must be given during the 'class wise tutorial'. The assignments should be students' centric and attempts be made to make assignments more meaningful, interesting and innovative.

Term work assessment must be based on overall performance of the student with every assignments graded time to time. The grades be converted to marks as per credit and grading system' manual and should be added and averaged.

**Note:** Number of lectures required to cover syllabus of a course depend on number of credit assigned to it. For example, for a two credit course, 30 lectures each of one hour duration are assigned, while that for a three credit course 45 lectures.



**SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED**

**Public Administration**

**M.A. I Year Semester - I & II**

**End Semester Examination**

**Question Paper Pattern**

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**Time: Three Hours**

**Total Marks: 80**

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**Note:-**

**I) Question No.1 (One) is compulsory.**

**II) Solve Any Three of the remaining Five Questions. (Q.2 to Q.6)**

<b>Q.No.1</b>	<b>Write any two questions of the following.</b>	<b>20 marks</b>
	<b>A) Sub question (10 Mark)</b>	
	<b>B) Sub question (10 Mark)</b>	
	<b>C) Sub question (10 Mark)</b>	
	<b>D) Sub question (10 Mark)</b>	
<b>Q.No.2</b>	<b>Descriptive Questions</b>	<b>20 marks</b>
<b>Q.No.3</b>	<b>Descriptive Questions</b>	<b>20 marks</b>
<b>Q.No.4</b>	<b>Descriptive Questions</b>	<b>20 marks</b>
<b>Q.No.5</b>	<b>Descriptive Questions</b>	<b>20 marks</b>
<b>Q.No.6</b>	<b>Descriptive Questions</b>	<b>20 marks</b>